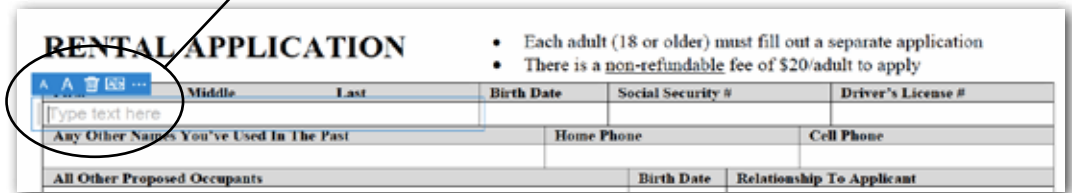
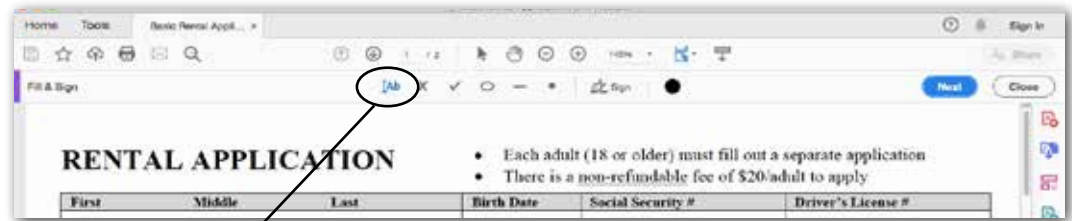
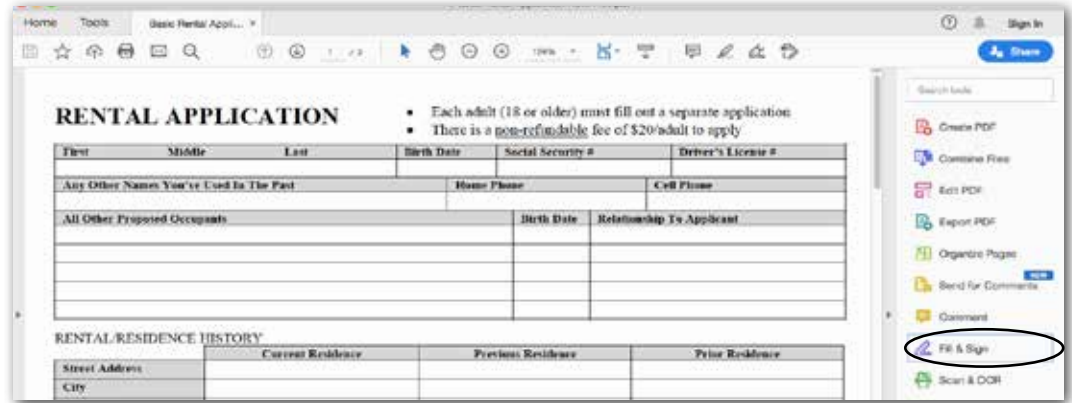


# Online Forms

## How to Fill In and Sign a PDF

### Add Text:

1. Open the PDF in Adobe Acrobat.
2. Click “Fill & Sign” in the right toolbar.
3. Select the “Add Text” button.
4. Click in the area you want to type to create a text box and add your text. Repeat as needed.



### Add Signature:

1. Click “Fill & Sign” in the right toolbar, as above.
2. Select the “Sign” button.
3. Select “Add Signature” from the drop-down menu.
4. Select Type or Draw to create a signature. Click Apply.
5. Select the area you want to place the signature.

